

THE AUSTRALIAN CENTRE FOR WORK SAFETY

The Australian Centre for Work Safety is a professional training and education consultancy service operating nationally and based at Polytechnic West. The Centre's team comprises of highly qualified and experienced occupational safety and health consultants and educators.

The Centre provides extensive occupational safety and health education to industries throughout Australia and internationally. Courses are developed in conjunction with industry and the centre also engages in joint ventures with private sector consultants.

The Centre has completed extensive work with the mining, maritime and service industries. Industry based courses have been developed in conjunction with private sector and government authorities.

Site Address:
Australian Centre for Work Safety
Carlisle Campus
Cnr. Oats & Bank Streets
CARLISLE WA 6101
PH: 9267 7353
FAX: 9267 7390
www.osheducation.com



ENROLMENT CONDITIONS

To enrol for a course please complete the registration form and return it with your payment.

If you need to withdraw your registration, provided the Administration Coordinator receives written withdrawal notification more than five (5) working days prior to course commencement, a full refund will apply. If notice is given five or less working days prior to course commencement, 60% of the course fee will be refunded. If cancellation is less than 24 hours prior to course, no refund will be issued.

The Australian Centre for Work Safety reserves the right to cancel this course should insufficient numbers register. If this occurs, those who have enrolled will be notified and registration fees will be refunded in full.

Please make cheques payable to Polytechnic West and return to:

**Australian Centre for Work Safety
Carlisle Campus
P O Box 1336
MIDLAND WA 6936**

AUSTRALIAN CENTRE FOR WORK SAFETY

INTRODUCTORY SAFETY & HEALTH REPRESENTATIVES 2010 PROGRAMME FEE FOR SERVICE



ABOUT THE COURSE

The five day Introductory Safety and Health Representatives Course: has been developed to meet the requirements of the Western Australian Occupational Health and Safety Legislation. This course is accredited by the Commission for Occupational Safety and Health of Western Australia. Applicants are entitled to attend the introductory Safety & Health Representatives course as prescribed in Part IV of the Occupational Safety & Health Act 1984 and Part 5 of the Mines Safety and Inspections Act 1994.

COURSE AIMS

Using recognised practices and principles, linked with current safety and health legislation clients will gain the knowledge, skills and confidence to become an effective workplace safety and health representative.

WHO SHOULD ATTEND

If you have been elected as a workplace safety and health representative, this introductory course will provide you with essential information for carrying out your role under the Western Australian Occupational Safety & Health legislation.

COURSE OVERVIEW

The course is conducted over five consecutive days and includes:

- Occupational Safety and Health legislation
- Inspections and Investigations
- Hazard identification and risk management
- Communication and representation
- Conflict resolution and provisional improvement notices

NB: The maximum number of participants per course is 20.

2010 COURSE CALENDAR

12 April 10 – 16 April 10
17 May 10 – 21 May 10
21 June 10 – 25 June 10
5 July 10 – 9 July 10
30 August 10 – 3 September 10
4 October 10 – 8 October 10
29 November 10 – 3 December 10

YOUR INVESTMENT

5 Day Introductory Safety & Health Representatives course	\$750 pp inc \$68.18 GST
2 Day Safety & Health Representatives refresher course	\$ 330 pp inc \$30.00 GST
Cost is per person and includes all materials and catering. Prices are subject to change without prior notification and are inclusive of GST	

FURTHER EDUCATION

Worksafe WA has formally aligned the 5 day Introductory Safety & Health Representatives Course with the **first six units** in the National Certificate III of Occupational Health and Safety.

The ACWS offers all active safety representatives who have completed the Introductory Safety & Health Reps Course the opportunity to attain these **first six units** by completing **one workplace assessment activity** from each unit's corresponding Learner Guide. Total cost for the **first six units** is \$396.80. The ACWS will provide further resources to assist participants meet the assessment requirements of the **remaining six units** for the cost of \$327.60. More details regarding Certificate III can be found on our website: www.osheducation.com

Current as at April 2010

REGISTRATION FORM

Title _____

(First Name) (Surname)

Address: _____

Suburb: _____ P'Code _____

Phone: (H) _____ (W) _____

(M) _____

Email: _____

Date of Birth: / /

Company Name: _____

Company Order No: _____

I am enclosing \$ _____ by cheque **or** money order

or – please debit my Bankcard Mastercard Visa

Name on Card: _____

Expiry: _____

Signature: _____

As registration fee for the

5 day Introductory Safety & Health Reps

2 day Safety & Health Reps refresher

Course Date: _____

I have read the enrolment conditions, and agree to the terms.

Signed: _____